



STEPHENSON WAY ACADEMY AND NURSERY SCHOOL

-Headteacher: Mrs T Page

-Stephenson Way, Newton Aycliffe, County Durham, DL5 7DD

-Tel: 01325 300324 -Email: office@swans.education www.stephensonway.co.uk

24th May 2022



Dear Parent/ Carer,

As you know, on Thursday 26th May, we will be celebrating the Queen's Platinum Jubilee in school by holding a Royal Family Picnic. This will be from 1 p.m. – 3pm on our school field (weather permitting).

It is very important for the safety of all children that parents/carers know how the event will be organised. Please read the following information carefully, so you know where to collect your child / ren from on the day.

1. All parents come onto the field through either the KS1 yard bottom gate (at boating lake car park) or the main KS2 gate. Set up your picnic rug on the field.
2. Staff will bring each class onto their class rug in order, at the top of the field, ready to sing our Jubilee songs. Parents need to remain on their own family picnic rug to be our audience, please.
3. At the end of all 3 songs, one named adult will come to your child's class rug and collect them to go back to your own family picnic rug. Children will not be handed over until they have been ticked off the class register as they are collected. Parents are fully responsible for their children from this point.
4. Photos with the Queen (!) can be taken from 1.00-2.15 (cash payment to be made on the day and an order form list will be made)
5. The raffle table will be set up on entry to the field. Raffle will be drawn at approx.2.30. Parents can take children home from 2.30pm.

PLEASE NOTE: CHILDREN CAN ONLY BE COLLECTED BY THE ADULT NAMED ON THE REPLY SLIP. FRIENDS/ NEIGHBOURS/ CANNOT COLLECT OTHER CHILDREN.



Toilets:

To keep everyone safe and prevent overcrowding, please make sure the toilets are used as follows:

- Adults: to use ONLY the Y6 toilet (through Y6 classroom). Adults are not permitted to use the children's toilets.
- Y2 toilets will be open for Early Years and KS1 children, supervised by their adult
- Y3 toilets will be open for children in Y3-Y6, supervised by their adult.
- Y5 toilets will be open for those children without an adult, supervised by a member of staff.

Please note: no dogs, smoking or alcohol are allowed onto school premises.

We also request that any photographs/ videos are taken ONLY of your child and not of others, as some children do not have photographic / video consent. These should not be shared on social media.

For those children whose adults are unable to attend, we would ask that the children bring their own picnic to enjoy alongside other children and staff from their class.

In the case of bad weather, the outdoor event would unfortunately be cancelled and we would inform you on the morning of the 26th May. The children would then enjoy an indoor celebration.

Remember to wear red, white and blue!

We look forward to celebrating the Platinum Jubilee with you! ☺

Happy holidays! Children are back on Tuesday 7th June (we are closed for the extra bank holiday on Monday 6th)

Yours sincerely,

Mrs Page

Head Teacher